



# Roadmap to Taxation in Ghana

A Practical Guide to Registration, Tax Types, Incentives & Compliance — 2026 Edition

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## About Forth Ghana

Forth Ghana is a consulting firm that partners with leaders in business, government, and society to tackle complex challenges and unlock long-term value. We work at the intersection of strategy, people and organisation, risk, law, finance, technology, and ESG — bringing clarity to uncertainty and practical solutions to execution.

Our work is grounded in deep local insight, global best practice, and a delivery model that embeds experienced professionals directly within client teams, based in Accra and serving clients across West Africa.

18+ sectors served · 3 delivery models · 7 practice areas

### Our purpose and principles

Our purpose is to unlock the potential of those who advance the world. Five principles guide how we do it: clarity in complexity, insight that challenges convention, impact that endures, integrity in action, and growth through others.

### Our values

Integrity · Respect for the Individual · Partnership · Client Comes First · Strategic Perspective · Value Delivered · Diversity · Social Impact

### What we do

**People & Organisation** — Workforce strategy, organisational design, leadership development, change management, and workforce compliance.

**Risk Management** — Enterprise risk, regulatory compliance, governance, ESG risk, fraud, and business continuity.

**Law** — Embedded lawyers covering corporate, commercial, employment, regulatory, transactional, and dispute matters.

**Tax** — Compliance, planning, transfer pricing, employment taxes, international tax, and tax risk governance.

**Technology** — Digital strategy, data and AI, cybersecurity, ERP, automation, and LegalTech/RegTech.

**Finance** — Corporate and project finance, PPPs, financial modelling, infrastructure, and investment structuring.

**ESG** — Strategy, climate risk, governance, reporting, sustainable finance, and ESG assurance.

### How we work

We flex our delivery to the engagement: **embedded advisors** who integrate fully into a client's team from day one; **project-based support** with defined scope and measurable outcomes; and **on-demand expertise** for rapid access to senior specialists on complex, high-stakes issues.

### Why Forth Ghana

- **Deep local insight** — on-the-ground knowledge of Ghana and West Africa, combined with global best practice.
- **Embedded model** — our professionals work within your team, not from a distance.
- **Multi-disciplinary teams** — strategy, law, finance, technology, risk, and ESG under one roof, with no handoffs between firms.
- **Independence and integrity** — conflict-free by design, with your long-term success as our only mandate.
- **Sector breadth** — from agribusiness to fintech, public sector to mining.
- **Measurable impact** — accountable for outcomes, not just outputs.

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## 1. Getting Started: Tax Registration

Every business and individual earning income above the threshold must register with the Ghana Revenue Authority (GRA), even if ultimately exempt from tax.

| Requirement       | Details                                                                                                 |
|-------------------|---------------------------------------------------------------------------------------------------------|
| For individuals   | Ghana Card, proof of income source                                                                      |
| For companies     | Corporate tax forms, VAT forms, director resumes, project location photos, stated capital details       |
| Where to register | Nearest GRA district office, or online at <a href="https://taxpayersportal.com">taxpayersportal.com</a> |
| What you get      | Taxpayer Identification Number (TIN)                                                                    |

Once registered, GRA issues a provisional annual tax assessment based on your business objectives, stated capital, and shareholder nationality.

### Who counts as a Ghana tax resident?

- **Individuals** are resident if they spend at least 183 days in Ghana within any rolling 12-month period, are Ghanaian citizens temporarily away for no more than 365 straight days while keeping a permanent home in Ghana, or are government employees posted abroad.
- **Partnerships** are resident for a year if at least one partner lived in Ghana at any point that year.
- **Companies** are resident if incorporated under the Companies Act, 2019 (Act 992), or if managed and controlled from Ghana at any time in the year. A Ghanaian permanent establishment (branch) is treated as a resident company for income tax purposes.
- Anyone who doesn't meet these tests is a **non-resident**.

Residents are taxed on worldwide income; non-residents are taxed only on Ghana-sourced income (income accrued in or derived from Ghana).

## 2. Personal Income Tax (PIT)

Anyone earning more than **GHS 490/month (GHS 5,880/year)** is liable for income tax. Chargeable income is total income from business, employment, and investment for the year, less allowable deductions.

**Resident individual tax bands (annual, 2026):**

| Chargeable income (GHS) | Rate  |
|-------------------------|-------|
| First 5,880             | 0%    |
| Next 1,320              | 5%    |
| Next 1,560              | 10%   |
| Next 38,000             | 17.5% |
| Next 192,000            | 25%   |
| Next 366,240            | 30%   |
| Above 605,000           | 35%   |

Non-residents pay a **flat 25%** on Ghana-sourced income.

**Personal reliefs:** individuals who qualify can claim reliefs ranging from **GHS 600 to GHS 2,000** depending on category (see Section 3). Persons with disabilities can instead claim **25% of non-investment assessable income** as relief.

### Three-tier pension contributions

Ghana's retirement system has three tiers, and contributions to all of them reduce taxable income:

| Tier   | Nature                                                       | Contribution                         |
|--------|--------------------------------------------------------------|--------------------------------------|
| Tier 1 | Mandatory basic social security (SSNIT)                      | 13.5% combined (employer + employee) |
| Tier 2 | Mandatory, privately-managed occupational pension            | 5% (employer-funded)                 |
| Tier 3 | Voluntary, privately-managed provident fund/personal pension | Exempt up to 16.5% of basic salary   |

Overall, the standard mandatory split is **employer 13% + employee 5.5% = 18.5%** of salary, remitted to SSNIT and an approved trustee. Employers must remit contributions within 14 days of month-end. Qualifying contributions to both mandatory and voluntary schemes are tax-exempt.

Mortgage interest on a loan used to build or buy **one** residential property may also be deducted from the individual's income.

### Non-cash benefits

Non-cash benefits are valued at market value and taxed unless specifically exempt. Accommodation and vehicle benefits are valued as a percentage of Total Cash Emoluments (TCE), with monthly caps:

| Benefit                        | Value        | Monthly cap     |
|--------------------------------|--------------|-----------------|
| Accommodation with furnishings | 10% of TCE   | —               |
| Accommodation only             | 7.5% of TCE  | —               |
| Furnishings only               | 2.5% of TCE  | —               |
| Shared accommodation           | 2.5% of TCE  | —               |
| Fuelled vehicle with driver    | 12.5% of TCE | GHS 1,500/month |
| Vehicle with fuel              | 10% of TCE   | GHS 1,250/month |
| Vehicle only                   | 5% of TCE    | GHS 625/month   |
| Fuel only                      | 5% of TCE    | GHS 625/month   |

Interest on a concessionary (below-market) loan from an employer can also count as a taxable benefit.

### What's generally NOT taxable

- Reimbursement of genuine business costs
- Employer-paid dental, medical, or health insurance available equally to all full-time staff
- Relocation costs for hiring a non-resident to work in Ghana (conditions apply)
- On-site housing provided by employers in timber, mining, construction, farming, or petroleum operations
- Payments too small, irregular, or impractical for the employer to track per individual
- Redundancy pay and pensions
- Compensation/gratuity for personal injury or death
- Interest paid to an individual by a resident financial institution or on Government of Ghana bonds
- Interest/dividends from an approved unit trust or mutual fund

### Overtime, bonuses, and casual/temporary staff

- Bonuses up to 15% of annual basic salary are taxed at a final 5%; anything above that is taxed at the normal graduated rates.
- Junior staff overtime up to 50% of monthly basic pay (where annual income ≤ GHS 18,000) is taxed at 5%; the excess is taxed at 10%.

- Non-resident bonus/overtime is taxed at a flat 20%.
- Casual workers are subject to a final 5% withholding tax; temporary workers are taxed at ordinary individual rates.

PAYE administration

Employers withhold tax at source (PAYE) and remit it to GRA by the **15th of the following month**. Employers must also file an **Employer's Annual Tax Deduction Schedule** within four months of year-end, showing pay and tax withheld per employee.

Individuals whose only income is from one business may elect the **presumptive tax scheme**, paying tax based on instalments or turnover instead of standard assessment. The tax year for individuals and partnerships is the calendar year.

3. Personal Tax Reliefs

| Relief                           | Annual amount (GHS)               |
|----------------------------------|-----------------------------------|
| Marriage/responsibility          | 1,200                             |
| Child education (max 3 children) | 600 per child                     |
| Disability                       | 25% of business/employment income |
| Old age (60+)                    | 1,500                             |
| Aged dependent (max 2 relatives) | 1,000 per relative                |
| Education/professional training  | 2,000                             |
| Mortgage interest                | Actual qualifying interest        |

4. Corporate Income Tax (CIT)

| Entity/activity                           | Rate                        |
|-------------------------------------------|-----------------------------|
| Companies — general                       | 25%                         |
| Companies in mining or upstream petroleum | 35%                         |
| Lottery/gaming operators                  | 20% of gross gaming revenue |

**Minimum chargeable income:** companies (other than farming businesses and those in their first 5 years) that report losses for 5 consecutive years of assessment may be taxed on a deemed 5% of turnover instead.

**Basis period:** the year of assessment is the calendar year, but a company may choose its own accounting year — once chosen, it can only be changed with written GRA approval.

Deductions

Expenses incurred wholly, exclusively, and necessarily to produce income are deductible, including: capital allowances, bad debts (conditions apply), tax losses brought forward, certain repairs/improvements, losses on realisation of business/investment assets, incentives for hiring recent graduates, and certain financing costs. Capital-nature and non-business expenses are generally not deductible.

Capital allowances

| Class | Assets                                                                                                        | Rate             | Basis            |
|-------|---------------------------------------------------------------------------------------------------------------|------------------|------------------|
| 1     | Computers and data-handling equipment                                                                         | 40%              | Reducing balance |
| 2     | Vehicles, construction/earthmoving equipment, manufacturing plant & machinery, plantation capital expenditure | 30%              | Reducing balance |
| 3     | Locomotives, water transport, aircraft, office furniture/fixtures, other equipment                            | 20%              | Reducing balance |
| 4     | Buildings, structures, and permanent works                                                                    | 10%              | Straight-line    |
| 5     | Intangible assets                                                                                             | Over useful life | —                |

Importers/manufacturers of excisable goods get a 50% straight-line allowance on machinery bought for affixing excise tax stamps. Tax losses can be carried forward for **5 years**.

Mineral royalties

Holders of mining leases and licences pay royalties on production. Since March 2026, price-linked royalties of **5%-12%** apply to non-small-scale gold and lithium spodumene operations, while small-scale gold attracts **2%**. Other minerals (diamond, bauxite, manganese, salt, industrial minerals, limestone, iron ore) attract a flat **5%**. Royalties are due within 15 days of month-end, with annual production returns and a 30-day year-end reconciliation.

Ring-fencing and dividends

Financial institutions and petroleum/mineral operators must calculate chargeable income **separately for each financial service, petroleum right, or mineral operation** — losses in one can't offset profits in another.

Dividends paid by a resident company are generally subject to a **final 8% withholding tax**, unless exempt or reduced by a tax treaty.

Change in control, gifts, and asset realisation

- If more than 50% of a company's ownership changes within a 3-year window, the entity is deemed to have disposed of and reacquired its assets/liabilities at market value, and pre-change losses, bad debts, and financing costs become non-deductible after the change.
- Gifts received in connection with a business or investment are taxed as ordinary income at the applicable corporate rate.
- Gains/losses on realising business or investment assets are taxed as income; a return must be filed within 30 days of the realisation.

### Sector-specific rules

- **Telecoms/transportation:** non-residents earning from transmitting messages via cable, satellite, etc. into Ghana, or from carrying passengers/cargo embarked in Ghana, face a **15% final withholding tax**.
- **Banking:** banks must track banking income/losses separately from other activities; specific bad-debt provisions are deductible if GRA is satisfied they're genuine.
- **Financial Sector Recovery Levy:** a quarterly levy of **5% of profit before tax**, applicable to banks (excluding rural/community banks).
- **Insurance — general business:** taxed on premiums/proceeds received plus unexpired-risk reserves released, less proceeds and reinsurance premiums paid and the new unexpired-risk reserve.
- **Insurance — life business:** premiums and proceeds are excluded from income (and from asset/liability cost) entirely; the ordinary corporate rate applies to what remains.
- **Insurance premiums withholding:** premiums to resident insurers are exempt from withholding; premiums to non-residents for Ghana-sourced risk attract **5%** withholding.
- **Retirement funds:** contributions received are tax-exempt; payments made out are not deductible.

## 5. Growth and Sustainability Levy (GSL)

A quarterly levy on profit before tax (PBT) or gross production, running through **2028**:

| Category | Who                                                                                                                                                                                                                                                                                                                   | Rate                   |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| A        | Banks, non-bank financial institutions, insurers, telcos, breweries, mining-support firms, bulk oil distributors, oil marketing companies, communication tower operators, upstream petroleum service firms, SEC-registered entities, specialised deposit-takers, e-money issuers, shipping/maritime/airport terminals | 5% of PBT              |
| B        | Gold mining companies                                                                                                                                                                                                                                                                                                 | 3% of gross production |
| B        | Other mining and upstream oil & gas companies                                                                                                                                                                                                                                                                         | 1% of gross production |
| C        | All other entities                                                                                                                                                                                                                                                                                                    | 2.5% of PBT            |

## 6. Tax Incentives & Exemptions

| Incentive                           | Who qualifies                                                             | Benefit                                                                                                                  |
|-------------------------------------|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| Free-zone developers/enterprises    | Registered free-zone entities                                             | 10-year income tax holiday; 15% on export income after, 25% on other non-exempt income                                   |
| Young entrepreneurs                 | Qualifying sectors                                                        | Tax-exempt for 5 years, then up to 15% for the next 5 (location-dependent), then up to 25%; losses carry forward 5 years |
| Private universities                | 100% of after-tax profit reinvested                                       | Full corporate tax exemption                                                                                             |
| Automobile manufacturers/assemblers | Registered under the Ghana Automotive Manufacturing Development Programme | Tax exemption for 3–10 years (conditions apply)                                                                          |
| Lottery operators                   | Lotto, sports betting, casino, route, and other games-of-chance operators | Taxed at 20% of gross gaming revenue instead of standard CIT                                                             |

## 7. Withholding Tax

Resident persons:

| Payment type                                                                             | Rate |
|------------------------------------------------------------------------------------------|------|
| Interest (excl. individuals & resident financial institutions)                           | 8%   |
| Dividends                                                                                | 8%   |
| Rent — residential property                                                              | 8%   |
| Rent — non-residential property                                                          | 15%  |
| Fees to resident invigilators, examiners, part-time teachers/lecturers; endorsement fees | 10%  |
| Fees/allowances to resident directors, managers, board members, trustees                 | 20%  |
| Commission to insurance, sales, canvassing, lotto agents (individuals)                   | 10%  |
| Supply of goods over GHS 2,000/year                                                      | 3%   |
| Supply of works over GHS 2,000/year                                                      | 5%   |

|                                                     |      |
|-----------------------------------------------------|------|
| Supply of services by an entity over GHS 2,000/year | 7.5% |
| Supply of general services by an individual         | 7.5% |
| Payments to petroleum subcontractors                | 7.5% |
| Unprocessed rough diamonds                          | 1.5% |
| Royalties, natural resource payments                | 15%  |
| Realisation of assets/liabilities                   | 3%   |

**Non-resident persons:**

| Payment type                                | Rate |
|---------------------------------------------|------|
| Dividends                                   | 8%   |
| Royalties, natural resource payments, rents | 15%  |
| Management and technical service fees       | 20%  |
| Goods, works, or services                   | 20%  |
| Repatriated branch after-tax profits        | 8%   |
| Interest income (excl. individuals)         | 8%   |
| General insurance premiums                  | 5%   |
| Telecommunications/transportation income    | 15%  |
| Payments to petroleum subcontractors        | 15%  |
| Realisation of assets/liabilities           | 10%  |

Taxpayers registered on the GRA Taxpayer Portal can download withholding tax credit certificates once the withholding agent files and pays through the portal.

**Exempt income**

- Life insurance gains paid by a resident insurer
- Non-resident shipping/aircraft operators' income, where Ghana gets reciprocal treatment from that country
- Dividends between resident companies where the recipient holds ≥25% of the payer's voting power (with some sector exceptions)
- Interest/dividends to holders of an approved unit trust or mutual fund
- Interest and gains for non-residents on Government of Ghana bonds
- Income of an approved unit trust, mutual fund, or Real Estate Investment Trust

## 8. International Tax

A Ghanaian permanent establishment (PE) is taxed as if it were a separate resident company; a foreign PE's foreign income is exempt from Ghanaian tax. A branch's net profit is deemed repatriated and subject to a **final 8% branch profit tax**.

Resident persons (other than partnerships) can claim a **foreign tax credit** for tax paid abroad on foreign-sourced income that's also taxed in Ghana.

**Double tax treaty withholding rates (selected)**

| Country        | Dividends (≥10-25% holding) | Dividends (other) | Royalties | Technical/mgmt fees | Interest |
|----------------|-----------------------------|-------------------|-----------|---------------------|----------|
| France         | 7.5%                        | 15.0%             | 12.5%     | 10.0%               | 12.5%    |
| United Kingdom | 7.5%                        | 15.0%             | 12.5%     | 10.0%               | 12.5%    |
| Germany        | 5.0%                        | 15.0%             | 8.0%      | 8.0%                | 10.0%    |
| South Africa   | 5.0%                        | 15.0%             | 10.0%     | 10.0%               | 10.0%    |
| Belgium        | 5.0%                        | 15.0%             | 10.0%     | 10.0%               | 10.0%    |
| Italy          | 5.0%                        | 15.0%             | 10.0%     | 10.0%               | 10.0%    |
| Netherlands    | 5.0%                        | 10.0%             | 8.0%      | 8.0%                | 8.0%     |
| Switzerland    | 5.0%                        | 15.0%             | 8.0%      | 8.0%                | 10.0%    |
| Denmark        | 5.0%                        | 15.0%             | 8.0%      | 8.0%                | 8.0%     |
| Singapore      | 7.0%                        | 7.0%              | 7.0%      | 10.0%               | 7.0%     |
| Mauritius      | 7.0%                        | 7.0%              | 8.0%      | 10.0%               | 7.0%     |
| Czech Republic | 6.0%                        | 6.0%              | 8.0%      | 8.0%                | 10.0%    |
| Morocco        | 5.0%                        | 10.0%             | 10.0%     | 10.0%               | 10.0%    |
| Qatar          | 5.0%                        | 10.0%             | 10.0%     | 10.0%               | 10.0%    |

A handful of newer treaties (Ireland, Malta, Norway, Barbados, Luxembourg, Seychelles, Iran) have been signed but are **not yet in force**.

## 9. Anti-Avoidance Rules

- **Income splitting** — shifting income or assets to an associate to cut the group's combined tax bill — is not permitted.
- **Transfer pricing:** transactions between related/controlled parties (25%+ common ownership, management, or control) must be priced at arm's length, using OECD-aligned methods. Affected taxpayers must file an annual transfer pricing return, a Country-by-Country report (where applicable), and supporting Master File/Local File documentation. Employer-employee transactions are excluded.
- **Thin capitalisation:** a company is "thinly capitalised" if an exempt person owns/controls at least 50% of it and its debt-to-equity ratio exceeds 3:1 — interest deductions can be restricted as a result. This rule doesn't apply to financial institutions.

## 10. Value Added Tax, NHIL & GETFund Levy

- VAT, the National Health Insurance Levy (NHIL), and the GETFund Levy (GETFL) apply to taxable supplies of goods and services made in Ghana, plus imports.
- **Standard VAT:** 15%, plus NHIL 2.5% and GETFL 2.5% — all charged on the same base (no cascading), for a combined **20%**.
  - **Goods registration threshold:** GHS 750,000 over 12 months (or the quarterly equivalent).
  - **Services:** no threshold — all service providers must register within 30 days of starting.
  - **Group registration** is available with GRA approval.
  - Businesses can appoint a **tax representative** for GRA dealings, subject to approval.
  - VAT-registered persons must issue invoices through the **Certified Invoicing System (CIS)**, integrated with GRA's own system.

### Exempt supplies (selected)

Agricultural inputs; unbottled water; residential electricity; local textbooks/newspapers/maps; education services and related lab/library equipment; medical services and supplies; certain pharmaceuticals; domestic transport (excluding air); specified machinery; crude oil and hydrocarbon products; dwelling accommodation and agricultural/civil-engineering land; goods for people with disabilities; financial services (except non-life insurance other than motor); imported plant/machinery/kits for automobile manufacturing (conditions apply); imported electric vehicles for public transport.

### Recovery, withholding, and imports

- Input VAT/NHIL/GETFL on business purchases can generally be recovered, but claims must be made within **6 months**.
- Appointed **VAT withholding agents** withhold 7% of the taxable output value on standard-rated supplies and issue a Withholding VAT Credit Certificate.
- VAT-registrable-but-unregistered importers must pay **20% of the customs value** upfront at the port; this is recoverable once they register, file a return, and apply, with evidence of the upfront payment.

### Returns and refunds

Monthly VAT/NHIL/GETFL returns and payment are due by the **last working day of the following month**. Imported-services VAT is due within 21 days of the month of import; import VAT on goods is paid alongside customs duty. Withholding VAT returns and payment are due by the **15th** of the following month. Refund claims are available but must meet the legislation's conditions.

### Penalties

| Offence                                        | Penalty                                                                                 |
|------------------------------------------------|-----------------------------------------------------------------------------------------|
| Failure to register                            | At least 3× the tax on taxable supplies until registration is filed                     |
| Failure to issue proper tax invoices           | Up to GHS 1,200                                                                         |
| Non-compliance with Certified Invoicing System | Up to GHS 50,000 or 3× the tax involved (whichever is higher), plus the invoice penalty |
| Late filing of VAT return                      | GHS 500 + GHS 10/day                                                                    |
| Invalid refund claim                           | 2× the claimed amount, plus interest                                                    |
| Late payment of tax                            | 125% of the Bank of Ghana policy rate, compounded monthly                               |
| Failure to withhold/remit VAT                  | 30% of the amount due, plus the unremitted VAT                                          |

## 11. Communication Service Tax (CST)

CST applies at **5%** to charges for electronic communication services (calls, data, interconnection, recharges, promotions/bonuses) provided under the Electronic Communications Act, 2008. Providers collect and remit monthly, with returns due by the **last working day of the following month**. Late filing draws a GHS 2,000 penalty plus GHS 500/day; late remittance draws interest at 125% of the statutory rate.

## 12. Special Petroleum Tax

Licensed oil marketing companies charge a per-litre/per-kg special petroleum tax on petrol, diesel, LPG, natural petroleum gas, and kerosene. It's remitted to GRA by the last working day of the month following the transaction.

## 13. Customs, Excise & Trade Levies

Ghana applies the **Common External Tariff (CET)** for customs duties (since 2016).

| Charge                        | Rate                                       | Notes                                                          |
|-------------------------------|--------------------------------------------|----------------------------------------------------------------|
| Import duty                   | 0%-35%                                     | On CIF value, by item classification                           |
| VAT + NHIL + GETFL on imports | 20% combined                               | On CIF value + customs duty                                    |
| Special import levy           | 2%                                         | Expires December 2028                                          |
| African Union import levy     | 0.2%                                       | On imports from non-AU states                                  |
| ECOWAS levy                   | 0.5%                                       | On imports from non-ECOWAS states                              |
| Export & Import (EXIM) levy   | 0.75%                                      | On all imports; funds EXIM Bank and Export Promotion Authority |
| Administrative charges        | 0.4%-3.45%                                 | Applies regardless of duty exemptions                          |
| Export duty                   | 0% (generally)                             | Some goods excepted                                            |
| Environmental excise tax      | 5%                                         | Specified plastic/plastic products                             |
| Airport tax                   | GHS 5 (local) / USD 60-200 (international) | Per traveller                                                  |

Excise duty applies to specific goods (beer, spirits, tobacco, e-cigarettes) manufactured in or imported into Ghana, and excise tax stamps must be affixed to items like tobacco, alcoholic/carbonated drinks, and bottled water before sale. Diplomatic missions and businesses in mining, oil & gas, and free zones may qualify for import duty concessions.

## 14. Filing, Payment & Appeals

| Obligation                               | Deadline                                          |
|------------------------------------------|---------------------------------------------------|
| PAYE return & payment                    | 15th of following month                           |
| Withholding tax (general)                | Within 15 days after month-end                    |
| VAT, NHIL, GETFund                       | Last working day of following month               |
| VAT on imported services                 | 21st of following month                           |
| Communication Service Tax                | Last working day of following month               |
| Tax stamp / vehicle income tax           | 15 Jan, 15 Apr, 15 Jul, 15 Oct                    |
| Company income tax instalments           | End of 3rd, 6th, 9th, 12th months of basis period |
| Annual return of income                  | 4 months after end of accounting period           |
| Employer's Annual Tax Deduction Schedule | 4 months after calendar year-end                  |

A **statement of estimated tax** is due alongside the first instalment for anyone paying tax in instalments. Extensions to file (up to 60 days beyond the original due date) can be requested from the Commissioner-General. Non-resident persons and resident individuals with no tax payable for the year aren't required to file a return unless GRA asks.

**Penalties:** late general filing = GHS 500 + GHS 10/day of delay. Late payment attracts compounded interest at 125% of the statutory rate.

**Disputes:** taxpayers who disagree with a GRA objection decision can appeal to the **Independent Tax Appeals Board (ITAB)**, an independent forum created under the Revenue Administration Act, 2016. Appeals require a filing fee and a Notice and Memorandum of Appeal within set deadlines; ITAB decisions can be further appealed to the courts.

## 15. Compliance Checklist

- ☐ Register immediately — get your TIN before earning taxable income
- ☐ Confirm your residency status and which income is taxable in Ghana
- ☐ Keep proper records — invoices, receipts, bank statements, payroll
- ☐ File on time via the GRA Taxpayers' Portal
- ☐ Pay CIT in 4 equal quarterly instalments (companies)
- ☐ Withhold correctly on contractor, rent, dividend, and cross-border payments
- ☐ Claim all reliefs and capital allowances you're entitled to
- ☐ Check transfer pricing and thin capitalisation exposure for related-party dealings
- ☐ Document and report carried-forward losses properly
- ☐ Stay current — tax law changes frequently (e.g., 2026 mineral royalty and VAT reforms)

## 16. Useful Resources

- GRA Official Portal: [gra.gov.gh](https://gra.gov.gh)
- Online Filing & Payments: [taxpayersportal.com](https://taxpayersportal.com)
- Government Services: [ghana.gov](https://ghana.gov)
- Key laws: Income Tax Act 2015 (Act 896), VAT Act 2025 (Act 1151), Growth and Sustainability Levy Act 2023 (Act 1095), Revenue Administration Act 2016 (Act 915), Companies Act 2019 (Act 992)